

Risk Assessment Information

The following information has been designed to assist in the completion of your risk assessment form.



Arrival and departure

The Parliament of South Australia (**Parliament**) is located on North Terrace which is a high traffic area. It is recommended that students are closely supervised when crossing roads, boarding transport and walking to and from Parliament House.

Allow time prior to commencing your tour or program to clear security and store belongings. All visitors enter through a security system similar to that at an airport. You may wish to prepare students for this experience before arrival (emptying pockets of metal items, phones etc.)

We have bag lockers for student and teacher belongings, but we recommend bags are left off site when possible to speed up the security screening.

Moving around the building

We welcome school groups under the following guidelines:

- Entry and exit is via Centre Hall (main stairs of Parliament House), unless wheelchair/mobility access is required
- School bags and valuables are left off site when possible
- All schools practice good hygiene practices
- Care is exercised on stairwells
- Bottled water is the only item permitted in the building

Public toilets are located on the lower ground floor of Parliament House.

An accessible entry point is available via Old Parliament House (the glass entry point in the direction of the train station).

Tours

Our programs use minimal equipment. Wigs and robes are drycleaned and hairnets are provided. Larger props are used under the supervision of the tour guide.

Behaviour

We ask that all students are supervised during their visit and adhere to requests made by staff and security. Teachers remain responsible for the behaviour management of their class.

Please move carefully throughout the building, being mindful of heritage fittings, call buttons and technology.

First aid

A qualified first aid officer is on duty during building opening hours. Schools are permitted to carry their own first aid kit during their visit.

Incident reporting

All incidents or near-miss experiences should be reported to a Parliament House staff member.

Emergencies

In the event of an emergency, Parliament staff will direct all visitors to the closest assembly point. The Parliament's emergency management plan is not publicly available, but safety information is signed throughout the precinct.

Staff and child safety

Facilitators and education staff have a Working with Children Check.

Insurance

Parliament House is insured under the South Australian Government's Insurance and Risk Management arrangements with SAFA. Under the agreement between SAFA and the Parliament, SAFA will meet the cost of any civil liability claim made against the Parliament.

COVID-19

The Parliament complies with guidelines issued by SA Health.